



Childminder name

Address of registered premises

Mobile number

Dear visitor,

This is my visitor code of conduct. I will check your ID before allowing you in and if I cannot verify your identity from your ID I will ring the company for whom you work. I will sign you in when you arrive and out when you leave.

Keeping the children safe

While you are here, you need to observe some simple rules so that we can keep the children safe. Please;

- *Put your bag and coat out of reach of the children – I will show you where you can put them.*
- *Keep your mobile phone in your pocket – if you need to make or take a call please leave the room.*
- *Do not take photos of the children.*
- *Do not take responsibility for the children.*
- *Do not speak to the children in any way likely to cause them distress.*
- *Moderate your behaviour or language so it is appropriate for the children.*
- *If you are concerned about the children, make me aware so that I can deal with it.*
- *Do not discuss any sensitive issues when the children are playing within earshot.*
- *Do not use behaviour or language likely to cause children distress.*

I cannot leave you in a room on your own with childminded children so if I have to leave the room, you need to leave with me.

Thank you.



Date	<input type="text"/>
Visitor name	<input type="text"/>
ID verified?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for visit	<input type="text"/>
Time in	<input type="text"/>
Code of conduct shared?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Time out	<input type="text"/>

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